

The minutes presented herewith are not a verbatim transcription of the special Board meeting held January 22, 2008. The intent is to provide a synopsis of key points of discussion and to chronicle decisions and actions taken by a quorum of the Board of Directors (ref: Roberts Rules of Order, Section 48). For more information or background, please refer to the applicable board packet.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
January 22, 2008

A special meeting of the Board of Directors of the Rincon del Diablo Municipal Water District was held on Tuesday, January 22, 2008 at 6:00 p.m. at the offices of the District located at 1920 North Iris Lane, Escondido, California 92026.

DIRECTORS PRESENT: Towne, Quist, Drake, Hinrichs, Ix

DIRECTORS ABSENT: None

OTHERS PRESENT: Mitchell Dion, General Manager; Kathy Blakely, Executive Secretary; Darlene Lynn, Director of Finance; Clint Baze, Director of Operations; David Keller, Engineering Manager; Julia Escamilla, Public Information Officer; and John Christopher, District Consulting Engineer/R W Beck.

President Towne determined there was a quorum and called the meeting to order at 6:00 p.m.

Director Ix arrived at 6:35 p.m.

ADDITIONS TO AGENDA:

There were none.

ORAL COMMUNICATIONS TO THE BOARD

There were none.

ITEMS FOR DISCUSSION

The Board Will Participate in a Workshop Format Providing for Open Discussion and Review of the "Draft" Strategic Plan and Provided by the Strategic Planning Subcommittee. The Board May Provide Additional Guidance and Establish Priorities for Specific Elements Within the Draft Plan. Concluding the Workshop, the Board of Directors May Provide Direction to Place the Item "Draft" Strategic Plan for the Rincon del Diablo Municipal Water District on a Future Agenda; **Action**

General Manager Dion reviewed the Strategic Plan concept and provided background on the "draft" Strategic Plan being presented to the Board for open discussion and review at tonight's meeting.

Mr. Dion reviewed for the full Board, the recent meetings held to date with the Strategic Planning Ad Hoc Committee (Ix and Drake), which included the following:

- ✓ Discussions of strategy in compiling a Strategic Plan
- ✓ Process of a Strategic Plan
- ✓ Prioritizing the Strategic Plan
- ✓ Drafting a Strategic Plan
- ✓ Meeting with major stakeholders (Palomar Hospital & Escondido Country Club) for meaningful communications that will be instrumental in composing an effective Strategic Plan
- ✓ Creating a Vision Statement
- ✓ Developing a Business Plan for the Strategic Plan

In addition, Mr. Dion reviewed the analysis of influencing trends in the water industry that include among other things:

- ◆ No new water
- ◆ Regionalization
- ◆ Collaboration
- ◆ Conservation
- ◆ Public Trust
- ◆ Financial
- ◆ Technology

Mr. Dion outlined the core competencies (goals) of a successful Strategic Plan, that include the following:

- ◆ Water Management, which includes implementing strategies for: Water Resource Planning; Water Supply; Local Water Supply Development; Reclaimed/Recycled Water; Greywater; Long-term Conservation; Short-Term Emergency Demand Management; Water Efficiency of District Facilities; Environmental Protection
- ◆ Emergency Management, which includes Emergency Planning; Emergency Training; Fire Protection; Readiness Evaluation
- ◆ Financial Management, which includes: Financial Plan; Financial Reporting; Investments; Rates & Fees; Reserves; Internal Controls; Financial Goals
- ◆ Asset Management which includes: Maintenance Management and Capital Improvements; Reliability; Joint Facility Construction; Real Property
- ◆ Community Relations
- ◆ Personnel Management which includes: Training, Recruitment and Retention of Employees

Mr. Dion requested that each Board member, using the above-mentioned core competencies (goals), list their top three priorities. Water management was listed as the top priority for the Rincon Board, and considerable discussions regarding implementation of the strategies outlined by Mr. Dion relating to water management were reviewed.

President Towne requested that because of the time, another workshop be scheduled to continue discussions regarding the District's Strategic Plan. After consensus by the

Board, it was determined to hold another workshop relating to the Strategic Plan on Tuesday, February 26th at 6:00 p.m.

GENERAL MANAGER'S REPORT

Mr. Dion briefed the Board on the following issues:

- ◆ Strategic Plan Workshop at the SDCWA on February 14, 2008
- ◆ SDCWA's Board at the January 24th meeting discussed dropping from ACWA/JPIA's Property & Liability Programs, with a Special Meeting held on February 7th for additional discussions.
- ◆ SDCWA's Long-Range Financial Plan will be presented to the full Board on March 27, 2008.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned by President Towne at approximately 8:40 p.m.

APPROVED:

Diana L. Towne, President

ATTEST:

Mitchell S. Dion, Secretary